

UNISON WORLD SCHOOL

DEHRADUN – 248009

TENDER FORM FOR **LAUNDRY SERVICES**

Duration of supply : April 1, 2024 –to 31 Mar 2025

**Terms & Conditions of Contract**

1. All Tenderers are required to desposit their tender through e-mail at tender@uws.edu.in or in a sealed envelope at Tender Box kept with the Main Gate of Unison World School along with the proof of digital tranfer or Demand Draft of Rs **1O,OOO/-** as Earnest Money. The Earnest Money will be refunded to unsuccessful tenders without interest. The Earnest Money of successful tenders will be retained and no interest will be paid.

2. The details of bank account for Earnest Money Deposit is attached as per annexure – 1

3. Supply will be made as per delivery schedule laid down by the Unison World School and will be made on printed delivery challan presented in duplicate. The receipt of supplies will be made by signature on one copy of the delivery challan by a person authorised by the Principal. Such signed challans must be attached to the supplier’s bill. Bills must be submitted once every month and will be paid by NEFT/RTGS within 15 days.

4. All supplies are to be delivered to the school as per time specified by the concerned department. Supplies will be made of the best quality and approved specifications and the Principal’s decision on this matter will be final and binding. In the events of short supplies or late supplies the Unison World School will be entitled to makeup the deficiency by direct purchase from sources and will be entitled to recover difference in price from contractor’s bill, if a price higher than contracted is paid.

5. In the event of defective, unhygienic or poor quality supplies of which the Principal shall be the absolute judge, the school will be entitled to reject the supplies, or at its discreption, accept the supplies and make such deduction from the price as it deems fit or by any scale laid down in the contract

6. The school shall devise such test and investigation on the question of quality as it deems fit, but a signature on the contractor’s challan only signifies receipt of supplies subject to test and acceptance and does not absolve the contractor from his responsibility on this score.

7. Delivery van and items supply containers/box should be clean and hygienic as per the food standard.

8. Abiding by the government rules and regulations, single use plastic shoud be avoided.

9. In the event of termination of contract wihout the written concent of the school, the security deposit will not be refunded .

Col Sachit Suri (Retd.)

Administator

BANK DETAILS FOR WIRE TRANSFER

Name of Beneficiary : Unison World School

Address of Beneficiary : Unison World School

 Mussoorie Diversion Road

 Dehradun – 248009

Beneficiary Bank Name & Address : HDFC BANK

 56 Rajpur Road

 Dehradun – 248001

Beneficiary A/C No : 02251450000432

IFSC Code : HDFC0000225

Purpose of Remittance

Note : Please send the remittance details after remitting the amount to principal@uws.edu.in / finance@uws.edu.in / administrator@uws.edu.in



|  |  |  |
| --- | --- | --- |
| **Srl No** | **Particulars** | **Details to be filled by the organization** |
| 1 | Name of the Firm |  |
|  |  |  |
| 2 | Registered Address |  |
|  |  |  |
| 3 | Establishment year of the Company |  |
|  |  |  |
| 4 | Status (Company/Firm/Proprietor/Co-operative Society/HUF/Other) |  |
|  |  |  |
| 5 | Name of the Contact Person |  |
|  |  |  |
| 6 | Designation of the Contact Person |  |
|  |  |  |
| 7 | Telephone/ Mobile No. |  |
|  |  |  |
| 8 | E-mail |  |
|  |  |  |
| 9  | Website |  |
|  |  |  |
| 10 | Turn Over details (Copy of CA certified audited Balance Sheet and Profit & Loss Account to be enclosed) |  |
|  | Amount in Rs. |  |
|  | 1. Previous Year
 |  |
|  | 1. One Years before previous year
 |  |
|  | 1. Two years before previous year
 |   |
|  | (Submit copy of registration no. certificate) |   |
|  |  |   |
| 11 | GST No. of the firm |  |
|  | (Submit copy of GST registration no. certificate) |  |
|  |  |  |
| 12 | Permanent Account Number of the Company |  |
|  | (Submit copy of PAN) |  |
|  |  |  |
| 13 | Micro Small & Medium Ent. Reg No. |  |
|  | (Submit copy of MSME registration no. certificate) |  |
|  |  |   |
| 14 | FSSAI License No. |  |
|  | (Submit copy of FSSAI License no. certificate) |  |
|  |  |  |
| 15 | Health Dept. License |  |
|  | Please attach copy of the same |  |
|  |  |  |
| 16 | Catering License |  |
|  | Please attach copy of the same |  |
|  |  |  |
| 17 | Whether regular pest control activities are undertaken in your establishment |  |
|  |  |  |
| 18 | Whether the food items/ ingredients/water used in your establishment are lab tested |  |
|  |  |  |
| 19 | Fire Safety License |  |
|  | Please attach copy of the same |  |
|  |  |  |
| 20 | EPF Registration No. |  |
|  | (Submit copy of EPF Registration No. Certificate) |  |
|  |  |  |
| 21 | ESI Registration No. |  |
|  | (Submit copy of ESI Registration certificate) |  |
|  |  |  |
| 22 | Registration No. of Labour License |  |
|  | (Submit copy of labour license certificate) |  |
|  |  |  |
| 23 | Organization Strength |  |
|  | Category | No. of persons on roll |
|  | 1. Top Management
 |  |
|  | 1. Executive Staff
 |  |
|  | 1. Supervisory Staff
 |  |
|  | 1. Workers
 |  |
|  | 1. Others
 |  |
|  |  |  |
| 24 | Whether the firm possess any of the following certifications? |  |
|  | (i) ISO : 9001 (ii) ISO 14001 (iii) OHSAS :18001 or any other Certification |  |
|  | Yes/ NO (If yes, please specify the details and enclose documentary proof) |  |
|  |  |  |
| 25 | Please attach copy of one of the following bills for address proof |  |
|  | Telephone bill/ Electricity bill/ Water bill |  |
|  |  |  |
| 26 | Bank Details: Account Number |  |
|  |  |  |
| 27 | Name of the Bank |  |
|  |  |  |
| 28 | Branch |  |
|  |  |  |
| **29** | Account Number |  |
|  |  |  |
| 30 | IFSC Code/MCR Code  |  |
|  |  |  |
| 31 | Do you have any related party in the school? |  |
|  | (in the director or employee) |  |
|  | If yes please mention the name and relation with him/her. |  |
|  |  |  |

**Note :-**

1. **It not applicable please mentioned NA in this column.**
2. **Please attach one cancelled cheque.**
3. **I certify that all the information provided by me in this form is accurate and complete and that there is no omission of important information.**

**(Signature and seal of the firm)**

To

The Principal

Unison World School

Mussoorie Diversion Road

Dehradun- 248009

Dear Sir/Madam

We hereby confirm that :

1) The provisions of the Micro, Small and Medium Enterprises Development Act 2006 is not applicable

AND

2) We have **not filed** memorandum under the provisions of Micro, Small and Medium Enterprises Development Act 2006.

 Pleas Tick

 OR

3. We have  **filed**  memorandum under the provisions of Micro, Small and Medium Enterprises Development Act 2006.

Pleas Tick

If **Filed** then,

1. We have filed memorandum with the notify Government Authority on \_\_\_\_\_\_ (DD/MM/YY) *Pleasee attach the acknowledgement of the Authority for receipt of the memorandum/certificate issued by the authority)*
2. As per the provisions of Micro, Small and Medium Enterprises Development Act 2006. We are classified as
3. Micro
4. Small
5. Medium

(Authorised Signatory)

 **UNISON WORLD SCHOOL**

 **MUSSOORIE DIVERSION ROAD**

 **DEHRADUN - 248009**

Tender for supply of Laundry

Duration of supply : April 1, 2024 – to 31 Mar 2025

|  |
| --- |
| **Name of Tenderer****Address of Tenderer****Telephone No :****GST No :** |

|  |
| --- |
| **LIST OF ITEMS FOR LAUNDRY : WASHING ONLY** |
| **SCHOOL UNIFORM** |
| **Srl No** | **Articles** | **Qty (A/U)** | **Rate** | **Amount Including GST** |
| 1 | Skirt | 1 pc. |   |   |
| 2 | Half Sleeves Shirt | 1 pc. |   |   |
| 3 | Full Sleeves Shirt | 1 pc. |   |   |
| 4 | School Sports T-Shirt | 1 pc. |   |   |
| 5 | School Sports Divided Skirt | 1 pc. |   |   |
| 6 | Sports House T- Shirt | 1 pc. |   |   |
| 7 | Sports House Divided Skirt | 1 pc. |   |   |
| 8 | Kameez with Dupatta | 1 Set. |   |   |
| 9 | Salwar | 1 pc. |   |   |
| 10 | Laundry Bag (Brown & Cream) | 1 pc. |   |   |
| 11 | Round Neck Sweatshirt (for Winter outings) | 1 pc. |   |   |
| 12 | Tracksuit Upper | 1 pc. |   |   |
| 13 | Tracksuit Lower | 1 pc. |   |   |
| 14 | Quilt Cover | 1 pc. |   |   |
| 15 | Bed Covers | 1 pc. |   |   |
| 16 |  Pillow & Cushion Covers | 1 Set. |   |   |
| 17 | Bed Sheets | 1 pc. |   |   |
| 18 | Sheets for light covering | 1 pc. |   |   |
| 19 | Tie | 1 pc. |   |   |
| 20 | Curtain | 1 pc. |   |   |
|  |  |  |  |  |
| **PERSONAL CLOTHES** |
| 1 | Face Towels | 1 pc. |   |   |
| 2 | Bath Towels | 1 pc. |   |   |
| 3 | Bathrobe (Towel Cloth) | 1 pc. |   |   |
| 4 | Caprees/Trousers/Jeans/Longshorts (Casual wear)\* | 1 pc. |   |   |
| 5 | T-shirts/Polo's/Tops(sleeveless and short tops not permitted)\* | 1 pc. |   |   |
| 6 | Thermal inners (upper ) | 1 pc. |   |   |
| 7 | Thermal inners ( lower) | 1 pc. |   |   |
| 8 | Pullover/Warm top (Full sleeves) | 1 pc. |   |   |
| 9 | Cycling shorts (Black colour) | 1 pc. |   |   |
| 10 | Night Suit (Upper) | 1 pc. |   |   |
| 11 | Night Suit (Lower) | 1 pc. |   |   |
| 12 | Storm Proof Jacket | 1 pc. |   |   |
|  |  |  |  |  |
| LIST OF ITEMS FOR DRYCLEANING |
| **Srl No** | **Articles** | **Qty (A/U)** | **Rate** | **Amount Including GST** |
| 1 | Half Sleeves V Neck Pullover | 1 pc. |   |   |
| 2 | Full Sleeves V Neck Pullover | 1 pc. |   |   |
| 3 | Touser | 1 pc. |   |   |
| PERSONAL |
| 1 | Caprees/Trousers/Jeans/Longshorts (As per requirement) | 1 pc. |   |   |
| 2 | Western Party dress  | 1 pc. |   |   |
| 3 | Traditional Dress  | 1 pc. |   |   |
| 4 | Blanket thin (single) | 1 pc. |   |   |
| 5 | Pullover/Warm top (Full sleeves) | 1 pc. |   |   |
| 6 | Storm Proof Jacket (As per Requirement  | 1 pc. |   |   |
| 7 | Woolen Gloves (Pair) | 1 pc. |   |   |
| 8 | Muffler | 1 pc. |   |   |

**All items shall be collected daily from UWS premises and delivered next day after washing and ironing.**

**Note :- Please quote the rate inclusive of all Taxes for School**

**Sd/--**

**Col. Sachit Suri (Retd.)**

**School Administrator**